CSSA Board Meeting
Wednesday, September 25, 2013, CERC, Rocky Hill

In attendance: Lauren Amaturo, Chris Baker, Angela Bhushan, Kathy Daly, Ray Delehant, Eloise Farmer, Sarah Faulkner, Gennaro Frumento,  Nancy Juliano, Sandra Justin, Dave Lopath, Melinda Meyer, Tammy Mockus, Beth Taylor.

Absent: Bruce Faitsch, Estelle Fanucci, Frank LaBanca, Christopher Ozmun, Dr. Harry Rosvally, Richard Therrien, Ralph Yulo, Generro Frumento, Terry Wilson

Called to Order
President Melinda Meyer called the meeting to order at 5:45 pm.

Melinda welcomed new members Beth Taylor from Branford and Angela Bhushan from Bridgeport.

Budget
Kathy Daly presented the current budget and explained the expenses, income, and upcoming expenses for the coming year.  There was discussion about seeking future sponsors for our dinners.  Members voiced concern that we are relying on an uncertain donation of $1,500 to cover dinner programs, and suggested that seek additional sponsors.

Bylaws
Eloise Farmer presented the revised/edited By-Laws of the CSSA.  Comments and recommended changes had been electronically submitted by several members and incorporated  by Eloise.  There was discussion of how to handle archiving the records for the organization.  Currently Nancy Juliano is the archivist, and she offered to review what is in the archive and present it at the November meeting.  There was also discussion of who files the annual paperwork with the Secretary of State. It was agreed that the incoming secretary will obtain the appropriate paperwork from the State of CT to change the name of our secretary to our current Secretary, so that the Secretary can file the paperwork her/himself.  One additional change/clarification was added to the draft as it was presented tonight: add another item for the Treasurer to authorize the Treasurer to generate invoices as needed.

A motion to approve the By-Laws as amended was made by Eloise Farmer and seconded by Sandra Justin.  Because 2/3 of the Board is required to approve the motion and we did not have sufficient members present to vote on the motion  President Melinda Meyers will coordinate an electronic vote of the full Board with Eloise Farmer.

Social Networking Committee
Ideas were proposed for the Social Committee to consider for future events:
    1)  Online payment
    2)  Acknowledgement of new members
    3) Create a buddy system/identification for new members at our dinner programs
    4) Have different nametags for Board members, and have us spread out to different tables at the dinners
    5) Have Board members send followup emails to members who have not attended recently to try to retain/reengage them.
    6) Run joint activities with the CSTA
    7) Have CSTA liason take on responsibility for coordinating email blasts for our programs with CSTA
    [Note: there was discussion of the pro's/con's of maintaining the separate organizational structures of CSSA & CSTA, vs merging the two.  This topic will come up again when we have joint Board meetings this year with the CSTA.]
    8) Revisit the website -- Chris Baker volunteered!!! and for Twitter too
    9) Create a listserve for the organization

We need a chair for the Social Networking Committee -- Chris Baker volunteered!  He will work on recruiting members for the committee at the membership meeting next week.

Other Business
It was also agreed that the chairs of each of the committees will speak briefly about their committees at next week's dinner program to recruit new committee members.

There was discussion of how to handle the food for upcoming Board dinners.  Everyone thanked Sandy and Eloise for their cooking in the past.  We agreed that we'd join CSTA in their pizza order for the October meeting, and that Nancy would provide the food for November.  Tammy volunteered to provide food for the January meeting, and Melinda volunteered to take care of food for March.  Sandy and Eloise will provide food for the May meeting.

There was discussion of providing a professional development receipt for the attendance and expense for attendees at our dinner meetings, so that teachers/supervisors can use it for reimbursement and for use in the teaching evaluation programs.  Tammy will create a certificate of participation, and Sandy will provide expense receipts.

Board Buddies
We are going to develop a shadowing program for our leadership roles, so that we are constantly developing the next iteration of leadership.  For example, the secretary could have a Board Buddy who learns how to be secretary and anticipates becoming the next Secretary.

Name Change for CSSA

A discussion was conducted on the name of our organization. Sandra Justin stated that many do not consider joining CSSA since they are not supervisors. A suggestion was made that we add “A Leadership Association” or some such designation to our title.

Adjournment
The meeting was adjourned at 7:56 pm.  Moved for adjournment by Tammy, seconded by Eloise, approved unanimously.

Respectfully submitted,  Sarah Faulkner, September 25th, 2013

Revised by Beth Taylor, based on suggestions by Eloise Farmer, October 16th, 2013